



# Department of Public Health and Human Services

## FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

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### INSPECTION INFORMATION

**Facility:** Samantha Bouldin/Bizee Bee's Child Care

**Type:** Key Indicator Survey      **Date:** 03/13/2018      **Time:** 02:10 PM

**Director:** Samantha Bouldin

**Contact:** \_\_\_\_\_

**Licensing Worker:** Fern Sutherland      **Phone #:** (406) 751-5932

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**Time:** 02:10 AM # **children:** 11 # **under 2:** 2 # **caregivers:** 2  
**Time:** \_\_\_\_\_ # **children:** \_\_\_\_\_ # **under 2:** \_\_\_\_\_ # **caregivers:** \_\_\_\_\_  
**Time:** \_\_\_\_\_ # **children:** \_\_\_\_\_ # **under 2:** \_\_\_\_\_ # **caregivers:** \_\_\_\_\_

**STAFF RATIOS**

Yes	1. License
Not Observed	2. Overlap

**BUILDING/FIRE REQUIREMENTS**

Yes	3. Inside Facility
Yes	4. Fire Safety
Yes	5. Equipment
Yes	6. Exiting

**OUTDOOR TOUR**

<b>No</b>	<p>7. Play Area</p> <p><b>37.95.121(6)</b>  <b>(6)</b> Any outdoor play area must be maintained free from hazards such as wells, machinery and animal waste. If any part of the play area is adjacent to a busy roadway, drainage or irrigation ditch, stream, large holes, or other hazardous areas, the play area must be enclosed with a fence in good repair that is at least 4 feet high without any holes or spaces greater than 4 inches in diameter or natural barriers to restrict children from these areas.</p> <p><b>The intent of this rule was not met:</b></p> <p>Based on observation, CCL found the outdoor area was not free from hazards, due to toys with sharp edges were present. These included a ride-on toy, a wading pool, and a plastic castle bucket item.</p> <p><b>The Plan of Correction was accepted on March 21, 2018.</b></p>
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**HEALTH ISSUES**

Yes	14. Health Prevention
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**MEDICATION**

Yes	16. Storage
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**INFANTS/TODDLERS**

<b>No</b>	<p>17. Diapering</p> <p><b>37.95.1001(8)</b>  <b>(8)</b> Diapering and toileting areas shall contain a wash basin that is separate from that used for food preparation.</p> <p><b>The intent of this rule was not met:</b></p> <p>Based on interview, caregiver stated hands are washed in the food prep sink after changing diapers.</p> <p><b>The Plan of Correction was accepted on March 21, 2018.</b></p>
Yes	20. Sleeping

**WRITTEN RECORDS**

<b>No</b>	<p>28. Parent Information</p> <p><b>37.95.115(1)</b>  <b>(1)</b> The following written information shall be made available to all parents:  <b>(a)</b> A typical daily schedule of activities;</p>
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**WRITTEN RECORDS**

- (b) Admission requirements, enrollment procedures, hours of operation;
- (c) Frequency and type of meals and snacks served;
- (d) Fees and payment plan;
- (e) Regulations concerning sick children;
- (f) Transportation and trip arrangements;
- (g) Discipline policies; and
- (h) Department day care licensing requirements.

**The intent of this rule was not met:**

Based on review of facility records, written policies did not include the topic of transportation and trip arrangements.

**The Plan of Correction was accepted on March 21, 2018.**

Yes	29. Facility Records
No	<p>30. Child File Review</p> <p><b>37.95.141(5)(a-d)</b></p> <p>(5) Prior to a child being enrolled or entered into a day care facility, the following information must be on file:</p> <ul style="list-style-type: none"> <li>(a) written information on each child explaining any special needs of the child, including allergies;</li> <li>(b) a release or authorization of persons allowed to pick up the child;</li> <li>(c) necessary medical forms, including all medication authorization and administration logs, signed and updated immunization records and the names of emergency contact persons; and</li> <li>(d) an emergency consent form. This form must accompany staff when children are away from the day care site for activities; and</li> </ul> <p><b>The intent of this rule was not met:</b></p> <p>Based on review of 8 children's records, CCL found 5 files contained incomplete Emergency Consent forms. See enclosed copy of children's record review.</p> <p><b>The Plan of Correction was accepted on March 21, 2018.</b></p>
Yes	32. Caregiver File Review
Yes	33. First Aid Requirements